

## MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS

A regular meeting of the Board of Public Works was held at the Hastings Utilities Board Room on Tuesday, December 30, 2008, at 8:00 a.m. This meeting was preceded by notice duly published in the Hastings Tribune on Friday, December 26, 2008, and by notices duly posted in the lobby of Hastings Utilities, 1228 North Denver Avenue, and the City Hall, 220 N. Hastings Avenue, and was therefore open to the public.

Present: Anderson, Hunt, Shoemaker, Krieger, Poppe

Also Present: Schultes, Meyer, Sanders, Stange, Cogley, Liehr, Larson, Scherr, Goebel, and Dan Freese from Layne Western

Chairman Anderson stated that the Board of Public Works is subject to the Open Meetings Laws and acknowledged that the Open Meetings Law poster has been posted in the room.

There were no public comments.

Moved by Hunt, seconded by Krieger to write off uncollectible accounts for accounting purposes only in the amount of \$34,533.08, and that staff be instructed to continue the collection effort. Roll Call: Ayes; Hunt, Krieger, Shoemaker, Poppe, Anderson. Nays; None. Motion carried.

Marty Stange gave a presentation on Well 33 – Spinner Flow and Nitrate Study. Representatives from the Little Blue Natural Resource District (LBNRD) will attend the next Board meeting to offer ideas on cooperating in Groundwater Management Programs.

Moved by Poppe, seconded by Shoemaker, to approve a Spinner Flow and Nitrate Study by Layne Christensen Company on Well 33 for an estimated project total of \$19,489.21. Roll Call: Ayes; Poppe, Shoemaker, Anderson, Hunt, Krieger. Nays; None. Motion carried.

Lighting on Burlington Avenue, 7<sup>th</sup> Street to 9<sup>th</sup> Street was briefly discussed.

Moved by Hunt, seconded by Krieger to table this project until further information is available. Krieger withdrew his second and Hunt withdrew his motion.

The Board requested Council Liaison Goebel to relate to the City Council that the Board would like input on the lighting and appropriate funding sources.

Moved by Hunt, seconded by Krieger, that the following items on the Consent Agenda be approved:

- a. Review, correction or approval of minutes of December 11, 2008, meeting
- b. Review and approval of checks issued December 26, 2008, with the exception of claim number 03980 to Westland Building Co., Inc.
- c. Approval of the following claims:
  - General Operating Fund against the Electric Fund – \$2,300,342.36
  - General Operating Fund against the Combined Fund - \$2,265,598.73
- d. Review of payroll for period ending December 20, 2008
- e. Approval of the following work orders:
  - PL-639 Replace the WEC-1 tripper control and silo level indicating system.

Estimated Cost: \$58,748

Roll Call: Ayes; Hunt, Krieger, Shoemaker, Anderson, Poppe. Nays; None. Motion carried.

Moved by Shoemaker, seconded by Poppe, to approve claim number 03980 to Westland Building Co., Inc. in the amount of \$2,000.00. Roll Call: ayes; Shoemaker, Poppe, Anderson. Nays; None. Krieger and Hunt abstained. Motion carried.

Al Meyer gave a presentation on PPGA Activities and the minutes of their meeting was reviewed. The Board requested a copy of the PPGA 2009 Budget.

Moved by Hunt, seconded by Shoemaker, that this Board go into Closed Session, which Closed Session is clearly necessary for the protection of the public interest and for the prevention of needless injury to the reputation of an individual, which individual has not requested a public meeting, in order to discuss certain matters relating to personnel. Roll Call: Ayes; Hunt, Shoemaker, Krieger, Poppe, Anderson. Nays; None. Motion carried.

The meeting closed to the public at 9:45 a.m. The Executive Session included Board members Anderson, Poppe, Hunt, Shoemaker, and Krieger, Council Liaison Goebel, Board's Legal Counsel and the Manager.

Hunt left during the closed session.

Moved by Shoemaker, seconded by Poppe, that the meeting be reopened to the public at 10:50 a.m. and that no decisions were made nor official actions taken during said Closed Session. Roll Call: Ayes; Shoemaker, Poppe, Krieger, Anderson. Nays; None. Motion carried.

The meeting adjourned at 10:50 a.m.

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Secretary