

## MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS

A regular meeting of the Board of Public Works was held at the North Denver Station on Thursday, October 16, 2008, at 8:00 a.m. This meeting was preceded by notice duly published in the Hastings Tribune on Tuesday, October 14, 2008, and by notices duly posted in the lobby of the Power Plant Building, 1228 North Denver Avenue, and the City Hall, 220 N. Hastings Avenue, and was therefore open to the public.

Present: Anderson, Hunt, Shoemaker, Schlachter

Absent: Poppe

Also Present: Schultes, Sanders, Cogley, Barfknecht, Scherr, Goebel, Kully, and Guests Jo Seiler and Ron Seymour

Chairman Anderson stated that the Board of Public Works is subject to the Open Meetings Laws and acknowledged that the Open Meetings Law poster has been posted in the room.

There were no public comments.

Jo Seiler (Master Gardener) and Ron Seymour (Extension Educator, Adams County) gave a presentation on a Highland Park Arboretum Master Plan. The Hastings Museum and Parks Department have agreed to help with their portion of the project. The land that is maintained by Hastings Utilities would be included in this master plan, with the Board's approval and financial help.

Moved by Hunt, seconded by Shoemaker, to approve the Highland Park Arboretum Master Plan. Roll Call: Ayes; Hunt, Shoemaker, Schlachter, Anderson. Nays; None. Motion carried.

Moved by Hunt, seconded by Schlachter, to allow in the 2009 Hastings Utilities' budget up to \$5,000 to initiate the implementation of the plan and planting at Highland Park, with a community match. Roll Call: Ayes; Hunt, Schlachter, Anderson, Shoemaker. Nays; None. Motion carried.

Moved by Hunt, seconded by Shoemaker, to approve Change Order No. 2 with Emerson Process Management for Distributed Control System – Project No. 140592.64.0202 for a net addition of \$29,789.38, and that the Mayor of the City of Hastings be authorized to sign the document. Roll Call: Ayes; Hunt, Shoemaker, Anderson, Schlachter. Nays; None. Motion carried.

Moved by Shoemaker, seconded by Hunt, to approve a Theft Identity Prevention Program. Roll Call: Ayes; Shoemaker, Hunt, Anderson, Schlachter. Nays; None. Motion carried.

The August 2008 Monthly Report was presented and discussed. Marv Schultes gave a presentation on Investment Securities.

The Comparability Committee, consisting of Ed Schlachter, Willis Hunt, Everett Goebel, and Jeff Kully, explained the comparability results and recommended acceptance by the Board.

Moved by Hunt, seconded by Schlachter, that this Board go into Closed Session, which Closed Session is clearly necessary for the protection of the public interest and for the prevention of needless injury to the reputation of an individual, which individual has not requested a public meeting, in order to discuss certain matters relating to personnel.

The meeting closed to the public at 10:55 a.m. The Executive Session included Board members Anderson, Schlachter, Shoemaker and Hunt, Council Liaisons Goebel and Kully, Board's Legal Counsel and the Manager.

Moved by Schlachter, seconded by Shoemaker, that the meeting be reopened to the public at 11:30 a.m. and that no decisions were made nor official actions taken during said Closed Session. Roll Call: Ayes; Schlachter, Shoemaker, Anderson, Hunt. Nays; None. Motion carried.

There was no PPGA activity report.

Moved by Hunt, seconded by Shoemaker, that the following items on the Consent Agenda, with the exception of claim number 03174 to Nebraska Personnel Consultants, LLC, be approved:

- a. Review, correction or approval of minutes of October 2, 2008, meeting
- b. Review and approval of checks issued October 13, 2008, with the exception of claim number 03193 to Sullivan, Shoemaker, Witt & Burns and claim number 03220 to Phil Johnson & Associates, Inc.
- c. Review of payroll for period ending October 11, 2008
- d. Approval of the following work orders:
  - EL-106 Installation of a three-phase underground electric line and padmount transformer to serve the new McDonald's restaurant at the intersection of J St. and Burlington Ave.  
Estimated Cost: \$15,365
  - EL-109 Installation of a three-phase overhead transformer bank to serve a storage building between the Furnas and Polk Buildings at Central Community College.  
Estimated Cost: \$ 5,247
  - GA-240 New 2' PE 3408 gas main on J St., 214 East J St. to 406 East J St.  
Estimated Cost: \$ 8,589

Roll Call: Ayes; Hunt, Shoemaker, Schlachter, Anderson. Nays; None. Motion carried.

Moved by Schlachter, seconded by Hunt, to approve claim number 03193 to Sullivan, Shoemaker, Witt & Burns in the amount of \$1,425.00. Roll Call: Ayes; Schlachter, Hunt, Anderson, Nays; None. Shoemaker abstained. Motion carried.

Moved by Shoemaker, seconded by Schlachter, to approve claim number 03220 to Phil Johnson & Associates, Inc. in the amount of \$101.90. Roll Call: Ayes; Shoemaker, Schlachter, Anderson. Nays; None. Hunt abstained. Motion carried.

Moved by Hunt, seconded by Schlachter, to approve Staff to Pursue Legal Action for Collection of Delinquent Sewer Connection Costs per Agreements. Roll Call: Ayes; Hunt, Schlachter, Shoemaker, Anderson. Nays; None. Motion carried.

Moved by Schlachter, seconded by Shoemaker, that this Board of Public Works go into Closed Session, which Closed Session is clearly necessary for the protection of the public interest in that said Closed Session will consist of a strategy session relative to real estate negotiations. Roll Call: Ayes; Shoemaker, Schlachter, Anderson, Hunt. Nays; None. Motion carried.

The meeting closed to the public at 11:45 a.m. The Executive Session included Board members Anderson, Schlachter, Shoemaker and Hunt, Council Liaison Goebel, Board's Legal Counsel and the Manager.

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Moved by Schlachter, seconded by Shoemaker, that the meeting be reopened to the public at 11:50 a.m. and that no decisions were made nor official actions taken during said Closed Session. Roll Call: Ayes; Schlachter, Shoemaker, Hunt, Anderson. Nays; None. Motion carried.

The meeting adjourned at 11:55 a.m.

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Secretary