

## MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS

A regular meeting of the Board of Public Works was held at the Hastings Utilities Board Room on Thursday, August 13, 2009, at 8:00 a.m. This meeting was preceded by notice duly published in the Hastings Tribune on Tuesday, August 11, 2009, and by notices duly posted in the lobby of Hastings Utilities, 1228 North Denver Avenue, and the City Hall, 220 N. Hastings Avenue, and was therefore open to the public.

Present: Anderson, Hunt, Shoemaker, Krieger

Absent: Dewalt

Also Present: Schultes, Meyer, Sanders, Odom, Goebel, Scherr, J. Sidlo, and guests Russ Gierhart – Upper Big Blue NRD, Daryl Andersen – Little Blue NRD, and Rod DeBuhr – Upper Big Blue NRD

Chairman Anderson stated that the Board of Public Works is subject to the Open Meetings Laws and acknowledged that the Open Meetings Law poster has been posted in the room.

There were no public comments.

Moved by Hunt, seconded by Shoemaker, that upon the recommendation of the Merit Award Committee, to award a Humanitarian Merit Award to William Schmidt for his accumulated blood donations. Roll Call: Ayes; Hunt, Shoemaker, Krieger, Anderson. Nays; None. Motion carried.

Jenny Sidlo gave a presentation detailing the cost breakdown of a grant that the Wellhead Protection Area committee is applying for. This grant will require matching funds, which the committee is asking a portion be funded by Hastings Utilities. The Hastings Utilities matching fund will be included in the 2010 water budget that will be presented to the Board.

Daryl Andersen of the Little Blue NRD also gave a presentation on grant money available from the NRDs for projects in the wellhead protection area.

Moved by Hunt, seconded by Krieger, to commit \$99,500 as a 22.11% portion of the Wellhead Protection Committee's grant application to be included in the 2010 water budget. Roll Call: Ayes; Hunt, Krieger, Shoemaker, Anderson. Nays; None. Motion carried.

Moved by Krieger, seconded by Shoemaker, that the following items on the consent agenda, with the exception of the minutes of the July 30, 2009, meeting, be approved.

- a. Review, correction or approval of minutes of July 30, 2009, meeting
- b. Review and approval of checks issued August 10, 2009, with the exception of check number 6258 to Sullivan Shoemaker Witt & Burns
- c. Review of payroll for period ending August 1, 2009
- d. Approval of the following work orders:

EL-141 Installation of single-phase underground electric lines for new residential development in Skye Loch 13<sup>th</sup> Subdivision south of Madden Rd., east of Baltimore Ave. Estimated Cost: \$28,247

EL-142 Installation of a three-phase underground electric line and padmount transformer to serve the new 6-unit Mini Mall at 3206 North Osborne Dr. East. Estimated Cost: \$29,400

WA-250 New 10" water main on South Baltimore Ave. from 445' south of "M" St. then south 1,319'. Estimated Cost: \$ 0

WA-251 Installation of a new 12" PC-350 DIP water main on Osborne Dr. West,

beginning

300' north of Lochland Rd. West and extending 408' north to serve Lochland Meadows 8<sup>th</sup> Sub. Estimated Cost: \$ 2,154

e. Approval of Real Estate Improvement Contract for Underground Distribution System (URD 2009-8) with Skye Loch, L.L.C., for Lots 8-10 and Lot 13, Block 1, Skye Loch 13<sup>th</sup> Subdivision  
*with the addition of clarification language that interest begins ten years from date of the agreement.*

Roll Call: Ayes; Krieger, Shoemaker, Hunt, Anderson. Nays; None. Motion carried.

Moved by Hunt, seconded by Krieger, to approve check number 6258 to Sullivan Shoemaker Witt & Burns in the amount of \$11,904.05. Roll Call: Ayes; Hunt, Krieger, Anderson. Nays; None. Shoemaker abstained. Motion carried.

The June 2009 Monthly Report was presented and discussed.

Al Meyer gave an update of PPGA Activities and the minutes were reviewed.

Under Miscellaneous and Future Agenda Items, the Board decided to have a preliminary budget discussion on the 2010 Budget at the next meeting.

The Board changed the next meeting to Wednesday, September 2, 2009, at 8:00 a.m., subject to confirmation of availability of all board members.

Chairman Anderson will ask Board Member Jeanette Dewalt to serve on the Chamber of Commerce Retail Oversight Committee, along with Board Member Hunt.

Chairman Anderson read a letter that he has prepared to send to the Phil Johnson & Associates' customers after discussion at the next meeting.

Chairman Anderson reported that he had met with the Employee Committee to visit about compensatory time. Anderson felt that the employees were not very interested in a formal policy to allow compensatory time, and that supervisors were already working with their employees on an informal basis. The Board concurred that a formal policy is not needed at this time.

There was no executive session.

The meeting adjourned at 11:48 a.m.

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Secretary